



K2 PASSPORT CAMPS



- All camps that youth Members of Scouting go on are the responsibility of a **Nights Away Permit holder** who is an approved adult who's shown they have the relevant skills and experience to run a camp or residential experience.
- A **Nights Away Passport** can be given to Explorer Scouts appointed by the Nights Away Permit holder if the Permit holder is not present. These Explorers are 'in charge' of the camp, but the event remains the responsibility of the Permit holder who will visit at least once during the camp to make sure everything's OK.
- The Permit holder will be available and contactable at all times during the camp in case they are needed.
- The Permit holder will give out Camp Info/Permission forms and hold onto contact slips.
- All Explorer Scouts who attend a Passport Camp will respect the authority of the Passport holders.
- The Passport holders are responsible for:
 - Before the camp
 - Getting a Passport from a Permit holder
 - Booking the site
 - Agreeing a budget
 - Collecting payments
 - Organising central catering for everyone for the weekend
 - Sorting out necessary equipment and it's transport to the site
 - Organising a suitable programme
 - Sorting out InTouch arrangements
 - Letting Permit holder know of above arrangements and getting their agreement
 - During the camp
 - Ensuring the wellbeing of all those on camp
 - Making sure the site is respected and that equipment, including personal kit, is respected
 - Maintaining good standards of behaviour
 - Making sure that everyone does their fair share of work
 - Ensuring that the central catering menu is kept to and everyone eats well and that washing up is done promptly
 - Ensuring that the programme is followed and that everyone is involved
 - Sorting out any disputes
 - Keeping the site tidy at all times
 - Making sure everyone gets to bed at a reasonable time (1am at latest) and gets up at a reasonable time (9am at latest) and that a suitable quiet time is kept if site is near houses or if others on site
 - Make sure everyone stays on site unless agreed beforehand with Permit holder.
 - After the camp
 - Make sure the site is left as you found it, reporting any breakages or damage
 - Return all borrowed equipment in good condition, reporting any breakages or damage
 - Complete a review with the Permit holder within a week of the camp
- Passport holders should notify the Permit hold immediately if they feel unhappy with anything, or if anyone gets hurt.
- Only the list of people agreed with the Permit holder should attend the camp. If anyone has to leave during the camp, let the Permit holder know immediately.